

This form can be completed electronically, saved and printed.  
If completing manually, please complete in black ink and BLOCK CAPITALS. Complete all boxes that apply.

Please complete a form for each account holder

**Previous details**

Surname

Title  Mr  Mrs  Miss  Ms  Other

Forename(s) in full

Previous Address   
Postcode

Home Number

Mobile Number

Email address

Date of birth

**New details**

New Address

Postcode

Date moved to this address

Home Number

Mobile Number

Email address

**Keeping You Up To Date About Our Products and Services**

From time-to-time Chorley Building Society would like to provide you with information on our products and services, offers and promotions which we believe may be of interest to you. Please tick the boxes to tell us all the ways you would prefer to hear from us:

Email  Text Message  Phone  Post  I do not wish to receive any marketing communications

You can opt out of marketing or change your preferences at any time by following the instructions in each communication. For more information, please refer to our privacy policy.

Please note that if you hold accounts for your children under the age of 18 these will also be amended if they reside with yourself. Please list below

Savings Account Number <input type="text"/>	Child's full name <input type="text"/>
Savings Account Number <input type="text"/>	Child's full name <input type="text"/>
Savings Account Number <input type="text"/>	Child's full name <input type="text"/>

Please tick if you are registered for Chorley On-Line so that we can update your details On-Line

- I confirm that the information I have provided in this form is correct.
- I hereby request that the information above will be used to update all my personal details for all my Chorley Building Society accounts, including any joint / third party accounts.
- Where I am requesting the change of personal details on behalf of the above named account holder, I confirm that I have the authority to do so.

Signature  Date

If you are not the account holder, please indicate the capacity to which you are signing the form.   
If you are a Power of Attorney please also attach the certified copy of the power of attorney.

**Your Personal Information and what we do with it**

Chorley and District Building Society is the Data Controller of any personal data you supply. The information you provide, we obtain through our dealings with you or about your account will be held on the Society's computers and in other records. We may use and share your personal information to help us provide the services you are applying for and to conduct an electronic search on you via the services of external agencies in order to confirm your identity and comply with money laundering regulations. Under relevant data protection laws, you have a number of rights including the right to see and receive a copy of information held about you on our records and to ask for any inaccurate details to be corrected. For more details of how we will use and share your personal information, and about your rights, please read our Privacy Notice on our website at [www.chorleybs.co.uk/privacy](http://www.chorleybs.co.uk/privacy)

If you have any questions about the relevant data protection laws or your rights under them, please write to the Data Protection Officer, Chorley Building Society, Key House, Foxhole Road, Chorley, Lancashire PR7 1NZ or by email to [DPO@chorleybs.co.uk](mailto:DPO@chorleybs.co.uk)

**STAFF USE ONLY**

Customer Advisor         Customer Number

Scanned to N Drive  Yes  No QA check completed by

ChangeOfAddress\_v2\_0824